

## EXECUTIVE SECRETARIAT

## Routing Slip

TO:

*spa*

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SUSPENSE

Date

Remarks:

Executive Secretary

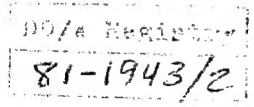
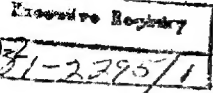
10/26/81

Date

STAT

1325 G STREET NW.

WASHINGTON, D.C. 20576



October 21, 1981

M E M O R A N D U M

TO: Interested and affected officials, agencies and organizations

FROM: Reginald W. Griffith, Executive Director *Reginald W. Griffith*

SUBJECT: Materials describing the National Capital Planning Commission

In a recent letter to you we indicated that in the near future we would be sending you materials describing the National Capital Planning Commission. Enclosed are those materials in the form of a staff statement entitled: "The National Capital Planning Commission: the Federal Government's Central Planning Agency in the National Capital Region."

This statement is intended to assist you in understanding the role and mission of the Commission in the National Capital Region. If you have any questions after reviewing it, or wish additional copies, please contact Mr. Samuel Frazier at 724-0174.